Keurig Green Mountain Fiscal 2017 Sustainability Report

Global Reporting Initiative (GRI) Content Index

GRI Standard	Disclosure	Reporting Status	Location / Direct Response / Omission
GRI 101: F	oundation		
GRI 102: 0	General Disclosures		
	Organizational Profile		
102-1	Name of the organization	Fully	About (pp. 4-7)
102-2	Activities, brands, products, and services	Fully	About (pp. 4-7)
102-3	Location of the organization's headquarters	Fully	http://www.keuriggreenmountain.com/OurCompany/OurLocations/Vermont.aspx
102-4	Location of operations	Fully	http://www.keuriggreenmountain.com/OurCompany/OurLocations.aspx
102-5	Nature of ownership and legal form	Fully	About (pp. 4-7)
102-6	Markets served	Fully	About (pp. 4-7)
			About (pp. 4-7)
102-7	Scale of the organization	Partially	As a privately held company, we do not report information on net sales, net revenue, debt and equity.
			More (pp. 27-30)
102-8	Information on employees and other workers	Partially	All of our employees are in North America.
			About (pp. 4-7)
102-9	Supply chain	Fully	In May 2017, we announced the closing of our Castroville, CA plant.
	O'multineert also and to the		Introduction (pp. 2-3)
102-10	Significant changes to the organization and its supply chain	Fully	In May 2017, we announced the closing of our Castroville, CA plant.

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102-11	Precautionary Principle or approach	Fully	Keurig Green Mountain supports the precautionary principle to guide its actions; we routinely evaluate a wide range of risks and take precautionary steps where warranted.
102-12	External initiatives	Fully	Coffee (pp. 9-13) Earth (pp. 14-22) Community (pp. 23-26) More (pp. 27-30)
102-13	Membership of association	Partially	Earth (pp. 14-22) More (pp. 27-30) We belong to a number of industry, multi-stakeholder groups and associations not included directly in the above noted sections. The following are additional memberships of strategic importance to our sustainability strategy: • Circular Economy 100 (CE100) • Circular Economy Lab • Specialty Coffee Association of America • Vermont Business for Social Responsibility
	Strategy		
102-14	Statement from senior decision-maker	Fully	Introduction (pp. 2-3)
102-15	Key impacts, risks, and opportunities	Fully	Introduction (pp. 2-3) About (pp. 4-7) Keurig CDP Response: <u>https://www.cdp.net/en/responses/40297</u> Keurig Green Mountain Website: <u>Climate Change Policy</u>
	Ethics and Integrity		

GRI Standard	Disclosure	Reporting Status	Location / Direct Response / Omission
102-16	Values, principles, standards, and norms of behavior	Fully	Introduction (pp. 2-3) About (pp. 4-7) Keurig Green Mountain Website: <u>Code of Conduct</u> <u>Environmental Policy</u> <u>Climate Change Policy</u> <u>Water Policy</u> <u>Responsible Sourcing Guidelines</u>
102-17	Mechanisms for advice and concerns about ethics	Fully	Keurig Green Mountain Website: <u>Code of Conduct</u>
	Governance		
102-18	Governance structure	Fully	About (pp. 4-7)
102-19	Delegating authority	Fully	About (pp. 4-7)
102-20	Executive-level responsibility for economic, environmental, and social topics	Fully	About (pp. 4-7)
102-21	Consulting stakeholders on economic, environmental, and social topics	Fully	About (pp. 4-7) Earth (pp. 14-22) More (pp. 27-30)
102-25	Conflicts of interest	Fully	Keurig Green Mountain Website: Code of Conduct
	Stakeholder Engagement		
102-40	List of stakeholder groups	Fully	More (pp. 27-30)
102-41	Collective bargaining agreements	Fully	The number of employees covered by collective bargaining agreements is not significant
102-42	Identifying and selecting stakeholders	Fully	Coffee (pp. 5-9) Earth (pp. 10-18) Community (pp. 23-26) More (pp. 27-30)

GRI Standard	Disclosure	Reporting Status	Location / Direct Response / Omission
102-43	Approach to stakeholder engagement	Fully	Coffee (pp. 5-9) Earth (pp. 10-18) Community (pp. 23-26) More (pp. 27-30)
102-44	Key topics and concerns that have been raised	Fully	Coffee (pp. 5-9) Earth (pp. 10-18) Community (pp. 23-26) More (pp. 27-30)
	Reporting Practices		
102-45	Entities included in the consolidated financial statements	Partially	After March 2016, as a private company, we no longer release public financial statements.
102-46	Defining report content and topic boundaries	Fully	About (pp. 4-7)
102-47	List of material topics	Fully	About (pp. 4-7)
102-48	Restatements of information	Fully	Explanations of restatements, where relevant, are included as notes to the data charts and tables.
102-49	Changes in reporting	Fully	About (pp. 4-7)
102-50	Reporting period	Fully	More (pp. 27-30)
102-51	Date of the most recent report	Fully	More (pp. 27-30)
102-52	Reporting cycle	Fully	More (pp. 27-30)
102-53	Contact point for questions regarding the report	Fully	More (pp. 27-30)
102-54	Claims of reporting in accordance with the GRI Standards	Fully	More (pp. 27-30)
102-55	GRI content index	Fully	This index
102-56	External assurance	Fully	No external assurances were provided on this report
GRI 200: E	CONOMIC	·	
GRI 203: Indirect Economic Impacts			

GRI Standard	Disclosure	Reporting Status	Location / Direct Response / Omission	
103	Disclose on Management Approach	Fully	Coffee (pp. 9-13) Community (pp. 23-26)	
203-1	Infrastructure investments and services supported	Fully	Coffee (pp. 9-13) Community (pp. 23-26)	
203-2	Significant indirect economic impacts	Fully	Coffee (pp. 9-13) Community (pp. 23-26)	
GRI 300: E	ENVIRONMENTAL	1		
GRI 301: I	Materials			
103	Disclose on Management Approach	Partially	Earth (pp. 14-22)	
301-2	Recycled input materials used	Partially - reason for omission	Specific percentages of recycled input materials used to manufacture our products are not currently available at this time, except for our pod boxes which contain 35% post- consumer recycled content.	
GRI 302: E	Energy			
103	Disclose on Management Approach	Fully	Earth (pp. 14-22)	
302-1	Energy consumption within the organization	Fully	Total Therms(kWh)% of total use• Propane/oil2,7380.03%• Natural gas4,322,55051.97%• Electricity3,171,21738.12%• Distribution fuel821,5799.88%	
302-2	Energy consumption outside of the organization	Fully	About (pp. 4-7) Earth (pp. 14-22)	
GRI 303: \	Water			
103	Disclose on Management Approach	Fully	Earth (pp. 14-22)	
303-1	Water withdrawal by source	Fully	Earth (pp. 14-22)	
GRI 304: Biodiversity				
GRI 304: E	Biodiversity			

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304-2	Significant impacts of activities, products, and services on biodiversity	Fully	The primary biodiversity impacts of our business are indirect, occurring far down in our supply chain in the process of coffee growing. We are working to understand and minimize these impacts. For example, we purchase coffee through various certification and verification organizations, which require farms to meet rigorous environmental, social, and economic criteria including conserving wildlife and safeguarding soils and waterways. Through our coffee farmer engagement and supply chain outreach programs we are also working to reduce environmental impacts of coffee cultivation. For example, we have outreach programs that help coffee farmers engage in sustainable watershed and habitat management. We are also working to better assess our suppliers and understand their framing practices. This will also help us understand and minimize biodiversity impacts of coffee growing.		
GRI 305: E	missions				
103	Disclose on Management Approach	Fully	Earth (pp. 14-22)		
305-1	Direct (Scope 1) GHG emissions	Fully	Earth (pp. 14-22)		
305-2	Energy indirect (Scope 2) GHG emissions	Fully	Earth (pp. 14-22)		
305-3	Other indirect (Scope 3) GHG emissions	Fully	Earth (pp. 14-22)		
GRI 306: E	ffluents and Waste				
103	Disclose on Management Approach	Fully	Earth (pp. 14-22)		
306-2	Waste by type and disposal method	Fully	Earth (pp. 14-22)		
GRI 308: S	GRI 308: Supplier Environmental Assessment				
103	Disclose on Management Approach	Fully	Coffee (pp. 9-13)		
308-1	New suppliers that were screened using environmental criteria	Fully	Coffee (pp. 9-13) Keurig Green Mountain Website: <u>Responsible Sourcing Guidelines</u>		

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308-2	Negative environmental impacts in the supply chain and actions taken	Fully	About (pp. 4-7) Coffee (pp. 9-13) Earth (pp. 14-22)			
GRI 400: S	SOCIAL					
GRI 401: E	Employment					
103	Disclose on Management Approach	Fully	Direct response below			
401-2	Benefits provided to full-time employees that are not provided to temporary or part-time employees	Fully	Regular, part-time employees who are scheduled to normally work 20 or more hours per week are eligible for medical, dental and vision benefits after one year of employment (different rates apply for PT employees), in addition to the well-being and employee assistance program.			
GRI 403: C	Occupational Health and Safety					
103	Disclose on Management Approach	Fully	More (pp. 27-30)			
403-2	Types of injury and rates of injury, occupational diseases, lost days, and absenteeism, and number of work-related fatalities	Fully	More (pp. 27-30)			
GRI 404: T	raining and Education					
103	Disclose on Management Approach	Fully	Direct response below			
404-3	Percentage of employees receiving regular performance and career development reviews	Fully	100% of employees receive regular performance reviews.			
GRI 405: D	GRI 405: Diversity and Equal Opportunity					
103	Disclose on Management Approach	Partially	More (pp. 27-30)			
405-1	Diversity of governance bodies and employees	Partially - reason for omission	More (pp. 27-30) Employee age is confidential. Minority group data is not available for our Canadian employees.			
GRI 408: Child Labor						

GRI Standard	Disclosure	Reporting Status	Location / Direct Response / Omission
103	Disclose on Management Approach	Partially	Direct response below
408-1	Operations and suppliers at significant risk for incidents of child labor	Partially - reason for omission	Our <u>Responsible Sourcing Supplier Guidelines</u> outline our expectations for our suppliers with regard to child and forced labor in our supply chain. We enforce these Guidelines through supplier audits in our appliance supply chain and through purchases of certified/verified coffee. We use a risk assessment process to prioritize audits and other supply chain engagements. You can find out more about these programs in our Sustainability report and on our company website. Please also see our <u>Anti-Slavery and Human Trafficking</u> <u>Statement</u> .
GRI 409: F	Forced or Compulsory Labor		
103	Disclose on Management Approach	Partially	Direct response below
409-1	Operations and suppliers at significant risk for incidents of forced or compulsory labor	Partially - reason for omission	Our <u>Responsible Sourcing Supplier Guidelines</u> outline our expectations for our suppliers with regard to child and forced labor in our supply chain. We enforce these Guidelines through supplier audits in our appliance supply chain and through purchases of certified/verified coffee. We use a risk assessment process to prioritize audits and other supply chain engagements. You can find out more about these programs in our Sustainability report and on our company website. Please also see our <u>Anti-Slavery and Human Trafficking</u> <u>Statement</u> .
GRI 411: F	Right of Indigenous Peoples		
103	Disclose on Management Approach	Fully	Direct response below
411-1	Incidents of violations involving rights of indigenous peoples	Fully	We received zero reports of incidents of violations involving rights of indigenous people in fiscal 2017.
GRI 412: H	luman Rights Assessment		
103	Disclose on Management Approach	Fully	Coffee (pp. 9-13) Keurig Green Mountain Website: <u>Responsible Sourcing Supplier Guidelines</u>

GRI Standard	Disclosure	Reporting Status	Location / Direct Response / Omission		
	Operations that have been subject to human rights		Coffee (pp. 9-13)		
412-1	Operations that have been subject to human rights reviews or impact assessments	Fully	Keurig Green Mountain Website: Responsible Sourcing Supplier Guidelines		
GRI 413: L	ocal Communities				
103	Disclose on Management Approach	Fully	Coffee (pp. 9-13) Earth (pp. 14-22) Community (pp. 23-26)		
413-1	Operations with local community engagement, impact assessments, and development programs	Fully	Coffee (pp. 9-13) Earth (pp. 14-22) Community (pp. 23-26)		
GRI 414: S	Supplier Social Assessment				
	Disclose on Management Approach	Fully	Coffee (pp. 9-13)		
103			Keurig Green Mountain Website: Responsible Sourcing Supplier Guidelines		
			Coffee (pp. 9-13)		
414-1	New suppliers that were screened using social criteria	Fully	Keurig Green Mountain Website: Responsible Sourcing Supplier Guidelines		
GRI 416: 0	Customer Health and Safety				
103	Disclose on Management Approach	Partially	Direct response below		
416-1	Assessment of the health and safety impacts of product and service categories	Partially - reason for omission	We maintain a commitment to product safety and quality throughout our sourcing and manufacturing processes. We do not track the specific percentage of products assessed for health and safety impacts and improvements.		
GRI 418: 0	GRI 418: Customer Privacy				
103	Disclose on Management Approach	Partially	Direct response below		

GRI Standard	Disclosure	Reporting Status	Location / Direct Response / Omission
418-1	Substantiated complaints concerning breaches of customer privacy and losses of customer data	Partially - reason for	Keurig is committed to protecting customer data privacy. View our online privacy policy <u>here</u> .
	customer privacy and losses of customer data	omission	Specific data about customer privacy breaches is confidential.